**POTH FFA**

509 Dickson, Poth, TX 78147

Advisors

                                     Clayton Mangum                         Shannon Hamilton

                        cmangum@pothisd.us                             shamilton@pothisd.us

                <https://poth.ffanow.org/>

  2022-2023 School Year

Dear FFA Members, parents, and supporters,

Welcome to the new school year! We are looking forward to a successful year of many opportunities and great experiences. On our FFA website <https://poth.ffanow.org/> ,the year’s events for your records are posted and periodically updated. Livestock exhibitors please note that this handbook has information for you and is posted on the FFA website. If you need assistance in selecting an SAE (livestock, poultry or other project) our Advisors will be glad to help you. Our Chapter is very diverse and offers so many different opportunities for our members. We hope that you will take advantage of the FFA and get involved. Our mission is to promote leadership, personal growth, and make successful career choices. FFA is an intra-curricular school organization that has something for everyone. Any of our officers or FFA Advisors will be happy to visit with you.

FFA members/Ag Students please return the attached YEARLY **field trip/emergency information forms** and the **POTH FFA Handbook acknowledgment form** to be kept on file with the FFA Advisors.  If there are any questions, contact our advisors, Mangum @ 325-261-2389 or Hamilton @ 210-505-0501 I know this will be a great year!

Sincerely,

 Brynn Harris

Poth FFA, Chapter President

FORMS INCLUDED

Travel Release Form/Acknowledgement Form

 Includes: FFA officer contract, stock show contract, grading policy for SAE/AET

Club Acknowledgement Form for POTH ISD

Hold Harmless Agreement for animals

Pictures and Social Media

**Please remember: the only way a student or parent will be notified of our updates, reminders, deadlines, FFA events, etc. outside of the classroom and office bulletin board will be done via the REGISTRATION process on our website** [**https://poth.ffanow.org/**](https://poth.ffanow.org/) **and through our chapter remind by** **texting @poth4ty to 81010.**

**You will get a lot of information but you will be informed!**

**Table of Contents:**

FFA Information

POTH FFA

Supervised Agriculture Experience Projects/SAE’s

SAE/AET Grading Policy

Livestock Show Rules

POTH FFA Official Jacket

FFA Chapter Eligibility

FFA Officer Guidelines

Jr FFA Membership

Teams/Shooting Sports

Parent booster club meeting

Yearly Travel/Texting/Permission Slip

Point system

Required Signature Form to be returned

|  |  |
| --- | --- |
|   | **FFA Membership**FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education**. FFA membership today is comprised of 763,542** student members in grades 7-12 who belong to one of 8,700 local FFA chapters throughout the United States, Puerto Rico, and the U.S. Virgin Islands.FFA operates on local, state and national levels. Student members belong to chapters organized at the local school level. Agricultural educators serve as chapter advisors.**The Agricultural Education Mission**Agricultural education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber, and natural resources systems.**We work under a 3-Circle Model** Through agricultural education, students are provided opportunities for leadership development, personal growth, and career success. Agricultural education instruction is delivered through three major components:* Classroom (contextual learning)
* Supervised Agricultural Experience (SAE) programs (work-based learning)
* Student leadership organizations (FFA)

 **What is an SAE?****The SAE is a required component of agricultural education program for every student.**  **To further define the types of SAE programs available to and appropriate for students of school-based agricultural education, refer to the following examples:** **Ownership/Entrepreneurship:**Students with an ownership/entrepreneurship type SAE: Own the enterprise, equipment and supplies, make the management decisions, and assume the financial risks to produce a product or provide a service. All products or services must be agriculturally related. A few examples would include:* raising and selling animals or crops
* building and selling agricultural equipment
* buying and reselling feed, seed or fertilizer
* owning a pet care business or a business that programs and installs computer equipment in tractors

**Placement/Internship**Placement/Internship programs involve the placement of students in agriculture, food, or natural resources-related businesses to provide a "learning by doing" environment. These experiences may be paid or un-paid. Examples would include:* working on a farm or a ranch
* working in a farm supply store
* working in a food testing laboratory
* working in an agriculturally related non-profit organization.

 **Research**In a research SAE, students plan and conduct major agricultural experiments using the scientific process to discover new knowledge. As part of the research, students verify and demonstrate or learn about scientific principles in agriculture. Research SAEs can be entrepreneurial or placement. Research SAEs can be conducted alone or cooperatively with other students or mentors/employers. Examples would include:* conducting research on the most efficient feed supplements for livestock
* the best fertilization methods in plants.
* to study consumer reactions to agricultural products
* to determine the best method of welding to hold together a plow.

 **Foundational**Foundational SAEs are appropriate for all agriculture students. This SAE activity is usually beginner level, short term and designed primarily to help students become literate in agriculture and/or become aware of possible careers in the AFNR career cluster. Foundational SAEs should help students create a larger more focused SAE. **School-Based Enterprise**This type of SAE is student managed, can be entrepreneurial or placement and takes place in a school setting outside of regularly scheduled class time. The project needs to provide goods and services that meet the needs of an identified market and should replicate the workplace environment as closely as possible. Examples of school-based enterprises may include, but are not limited to: * cooperative livestock raising in a school facility
* managing or working in a school garden, a land lab or a greenhouse
* agricultural research done at the school
* agricultural equipment fabrication or equipment maintenance services done using school facilities
* managing or working in a school store.

  **Service-Learning**A student-managed service activity is where students are involved in the development of a need’s assessment, planning the goals, objectives and budget, implementation of the activity, promotion and evaluation of a chosen project. It may be for a school or community organization. The student(s) are responsible for raising funds for the project (if funds are needed). A project must not be part of an ongoing chapter project, or community fundraiser. Service-learning SAEs may be individual or a small group effort. |

|  |  |
| --- | --- |
|

|  |
| --- |
|  |

 |

**Individual Student Awards**

**FFA members can compete for many individual awards at the local, district, area, state, and national levels.**

These include awards in:

* Proficiency in the various project areas; found on [www.ffa.org](http://www.ffa.org/)
* Star Awards, must have completed the AET and Texas FFA Star Battery and application.[www.ffa.org](http://www.ffa.org).

**Members:**

* Discovery Degree
* Greenhand Degree
* Chapter Farmer Degree
* Lonestar Degree
* American Degree

**Scholarships:**

As a student becomes a senior, he/she is eligible to apply for several scholarships through the FFA:

* Poth FFA booster club scholarship
* State FFA Scholarship
* National FFA Scholarship

**FFA AWARDS GIVEN ABOVE THE LOCAL LEVEL:**

More information on Proficiency Awards can be found at

<https://www.ffa.org/programs/awards/proficiency/Pages/default.aspx>

The agricultural Proficiency Awards honor FFA members who, through their SAE’s, have developed specialized skills that they can apply toward their future careers. Students can compete for awards in 47 areas covering everything from Agricultural Communications to Wildlife Management. Each award area has two categories, placement and entrepreneurship. For a list of awards go to <https://www.ffa.org/programs/awards/proficiency/Pages/default.aspx>

|  |
| --- |
|  |
|  |

**Other Activities:**

**Community Service**

The Poth FFA Chapter participates in several community service projects throughout the school year.  A few of the projects are:

**The San Antonio Livestock Show Tour Guide Program:**We have taken part in this program for a number of years.  This program allows our students to escort inner city elementary age children through several exhibits at the show and explain their purposes as well as the importance of American Agriculture.

**Cooperative projects:** Along with other organizations in the school and community, our FFA members are encouraged to assist and participate in order to develop a sense of accomplishment in meeting needs.

**Cemetery Cleanup/ Fall Fest**

**Retiring Flags**

**VFW Chicken Dinner**

**Camps and Conventions**:  FFA members are provided opportunities to attend and participate in leadership camps and area, state, and national FFA conventions.  In order to participate, the FFA members need to be officers or award recipients.

Note:  Throughout the year, other activities take place that are too numerous to mention.  Each FFA member is encouraged to take part in as many of the activities as possible in order to feel a part of the total FFA experience.

FFA MEMBERSHIP IS REQUIRED FOR ALL THE LISTED ACTIVITIES

There is something for everyone in the FFA!!!!

SAE’s @ Poth FFA

**SUPERVISED AGRICULTURAL EXPERIENCE**

The **SAE** seems to be an area in which both students and parent’s questions.  Hopefully, some of the basic questions will be answered here.

One of the first questions to be asked is**,**

**“Do I have to raise an animal to be in Ag and/or the FFA?”**

The answer is

**“No, you do not have to have an animal project, but you must have an SAE”.**

We realize that not all students are available to raise an animal project for various reasons.  There are many other activities available to students who are unable to participate in the animal project area to do so.  This area of the Agriculture program is important and will enable students to receive a more complete concept of the total program.  Students enrolled in an Agri-Science class are provided a list of activities related to that class which can be used as a supplement or in place of an animal project.  These activities are valued in a point per semester per Agri-Science class to receive credit. There are many ways to accomplish an SAE

.**Other frequently asked questions include**:

**What kind of animal?**  Student are able to exhibit the following animals at the Wilson County Junior Livestock Show: Beef cattle (market & breeding), swine (market & breeding), sheep (market & breeding), goats (market, breeding,& commercial), turkeys, chickens (pullets & cockerels), rabbits, horses, and commercial heifers

**How much do they cost?**  Obviously, steers cost more than a pen of broilers to raise.  For this reason, we have asked some of our students to address this issue later on for each of the species included in our program.

**When do I get my animal?** This will depend on two factors:  The type of animal and which show you want to participate in.  Market steers, for the Wilson County Junior Livestock Show need to be purchased and on feed by March-April.  Market lambs & goats need to be purchased in June-July. Broilers for WCJLS are ordered in the fall before the show and turkey projects for WCJLS will be ordered in April of the preceeding school year.  Turkeys are delivered in November and Broilers in December usually. \*\*\*\***Students desiring to raise poultry for, San Antonio, Houston, or Austin must have ordered them by late spring.  Major show Turkeys will be picked up in October. Check the shows website for more specifics**

**What kind of facility/pen do I need for my animal?** This will depend on the type of animal that you raise.  Once you have made this decision, contact one of the Agri-Science teachers and we will be glad to assist you in planning your facility. We have a school Ag Barn if you need it for lambs/goats/swine/cattle only.

**Where is a good place to buy my animal?**  There is a definite need to understand that we are dealing with **SHOW ANIMALS**, not commercial grade animals.  Animals that are exhibited in livestock shows are not ordinary “farm animals”.  They are bred to be of a higher quality, specifically for shows. We will be happy to assist you in locating quality show stock if you ask.  All of the poultry projects (broilers and turkeys) are purchased through the A&M Poultry Center in College Station.

 When you begin to consider/look for animal projects:

 The most important things you can do are to:

1. Read the rules for the show you are buying an animal for.
2. Select and purchase a quality animal
3. Feed consistently the protein requirements for your animals’ age and condition. But stay consistent. Do not switch feeds just because you forgot to get to the feed store before they closed. That can upset their digestive system and be a problem.
4. Always offer free choice of clean, cool water.
5. Keep them healthy by de-worming as needed. Watch their feces and de-worm as needed.
6. Don’t over exercise them. But do exercise. Generally, 30-45 days out before the market show start working up to an exercise program. Unless you are prospecting on the weekends at practice shows then you will revise your exercise program to fit.
7. Go to as many prospect shows as you have time to get to for practice. Watch other exhibitors that are successful.

Have fun and make as many friends as you can!!

Stock Show Rules

All stock shows attended by Poth FFA have specific rules, which must be followed. An exhibitor violation of any rule may be given one verbal warning. The second violation may automatically result in the disqualification from any show under the discretion of the Advisor.

All exhibitors must adhere to the following rules:

Exhibitors will remember any show attended by Poth FFA is a school activity. All rules pertaining to school activities will be adhered to. NO PASS NO PLAY, etc.

It is up to the exhibitors to secure their own transportation to and from all of the validations and shows That being said, the advisors will plan a carpool and haul animals with the Poth FFA trailer if there are enough animals to justify the trip.

Exhibitors will exhibit sportsmanship expected of them as members of the FFA.

Exhibitors are responsible for the care of their own animal.  Exhibitors must maintain their own SAE projects. The exhibitor may ask for assistance but remember it is the responsibility of the exhibitor to groom, trim, bathe and present his/her livestock.

Again, we ask that parents assist the students but remember:

**To help is great-----------doing it for them is not teaching them.**

POTH HIGH SCHOOL

 AG FARM CONTRACT

    RULES & REGULATIONS

The FFA Ag Barn is provided for High School FFA members raising an animal project that do not have a place of their own to keep livestock. Poth FFA project center will be given priority with pen selection and availability.  Projects to be shown elsewhere may or may not be allowed to house within our facilities as space permits.

Failure to abide by the following rules will result in:

**1st Offense** - Verbal warning \***(Excluding Rule number 2 & 3 listed below-1st offense is EVICTION)**

**2nd Offense** - Written warning

**3rd Offense** - Eviction of project

1. All Poth policies will be followed at all times.  Parents and volunteers must adhere to all POTHISD guidelines while attending or supervising students. Failure to do so may result in the individual being restricted to POTH ISD/FFA activities.

2. Cruelty or endangerment to the animals/people will not be tolerated **and is cause for immediate eviction of the offender’s animal by the Ag Teachers.**  This includes but is not limited to: neglect, abusive training, malicious actions, using electronic devices without permission or unapproved drugs to your own animal, another student or another animal.

3. **No alcoholic beverages, tobacco product, or controlled substance will be allowed on any Poth ISD facilities.  No persons under** **the influence of alcohol, tobacco or other controlled substances will be allowed on the school grounds at any time.** (Please refer to the POTH ISD Handbook and POTH ISD Board Policy for details).   **Failure to abide by these rules can result in** **immediate eviction of the student’s animal on the 1[st offense – NO WARNINGS.**

4. Cleanliness is a necessity.  It is your responsibility to keep your pen area along with other areas you may use neat, clean, and orderly. This includes but is not limited to manure, trash, can drinks, water bottles, bags and old bedding material.  Up to $50.00 deposit will be kept for pen cleanup fee for students who have not cleaned their project center. This student will have to be approved for re-entry by the Principal and Advisors.

5. No pets will be allowed at project center, without approval of Advisor. Barn Cats excluded. You will be asked to help with cat feed during the year. This is part of pest control measures.

6. Safety for self and the project is the sole responsibility of the student.  Any damage to the facility should be reported to an Ag teacher immediately. The Ag Department or POTH ISD will not be held liable for injury, loss, or theft to a project or any individual entering the facility. The hold harmless rule in the Poth FFA Handbook applies to this contract.

7. Animal ownership may not change without teacher approval.

8. The project center will open at 5:30 am until 10:00 pm each day.  After driving thru the gate entrance it is your responsibility to look back at the gate to make sure it closed.

9. Teachers will make stall/ pen assignments for each student project.  The assignments will not be changed without teacher approval. Advisors will assign and or reassign stalls and tack rooms as needed.

10.  NO additions, subtractions, modifications, or construction relating to electricity, carpentry, plumbing or location may be made without approval. The student is responsible for safe use of electricity on the Project Center.  The use of electrical devices or extension cords must meet NEC and UL electrical codes. No cords shall lie in the isle, across the pens or on the ground. Animals can chew on the cord and be electrocuted.

11.  Ag facility should not be damaged in anyway; this includes but is not limited to sitting on gates or panels, throwing rocks, and damages caused by automobiles.

12.  Any accident or safety hazard is to be reported immediately to Advisor/teacher.

13.  Students and parents should be extremely selective of guests.  Guests are the responsibility of the student; therefore, must follow all project center rules and POTH ISD rules and regulations. The Ag Farm student resident will be held responsible for any and all actions by individuals brought into the Ag Farm facility.

14.  Students, parents or guests are limited to driving on designated areas only.  Drivers should drive slowly and with caution both inside and outside fenced areas.  DO NOT DRIVE IN PASTURE! Consider roadways, which lead to project center, an extension of center and avoid excessive noise, recklessness, littering, or other disruptive displays whether inside or near project center.

15.  Radios shall not be played from the vehicle loudly or while feeding your animals. This facility will not be used for a loitering area or “hang out” for individuals.

16.  A Chapter radio may be played by the advisors at certain times for livestock breaking/training reasons. This radio will only be controlled by the advisors and students will not have access to changing stations or volume.

17. Students must administer medications or have the animal viewed by a veterinarian when advised by the Advisors. Failure to do so could affect health of other student projects.

18.  A yearly stall fee will be accessed for electrical and miscellaneous expenses.  Bedding material will be the responsibility of the student. Shavings will not be provided with this barn fee. Shavings must be kept at a minimum of 6 inches deep in the stall for lambs and goats and a comfortable depth for cattle (no concrete should be visible)

19. Animals must enter the facility only after visual inspection by Advisors for health reasons.

20.  Students with prior in school suspension (ISS) for destruction of school property/vandalism, drugs or alcohol may not be allowed access to the facility for the safety and security of livestock and facilities. The FFA Advisors may review an applicant for admittance.

21.  Students and family members may not feed, move, water or provide any other care, regardless of the intent, to help other student’s projects without permission from the owner.  Advisors cannot access the health and care of the individual animal if others are caring for it. Please do not make it your business to feed or care for another person’s animal or to complain about the care of the project. You may not be there when they are or they may come and go at different times than you. The advisors will monitor the projects.

22.  An application is available for stalls as they fill. The advisors will select applicants as available.  Stalls will be limited to one stall per student, unless there are available stalls.  In the event of an emergency (pen flooding, sick animal, or birthing calf), advisors may temporarily allow access to another stall.  Students evicted or found not to have complied with the rules of the facility may not be allowed access in the future.

23.  In the event of a stall flooding: you are responsible for cleaning out the wet shavings and laying new shavings down for your animal.  Whether it is your stall or a neighbor that has flooded your stall. You are responsible. It is suggested that if your stall is the stall that has caused the flooding, regardless of cause (broken water line, stuck float or turned on by animal or person) that person should offer to help clean up the mess out of common courtesy. But regardless, each stall is the responsibility of the leaser for any problems. It should be cleaned up within 5 days of problem.

24.  All market animals must be removed from project center within 2 weeks following the project show.  Projects not removed will become property of FFA chapter and sold (excluding approved Breeding projects).  If student does not comply with the rules, he/she may not be allowed access in the future. After the student submits a picture of the clean tack area and cleaned out stall only then will they be released from their 50.00 deposit. Otherwise the deposit will be forfeited and paid to another student by the Advisors to clean out the stall/tack.

25.  All exhibitors must have up to date emergency contact information and veteranian preference posted on the bulletin board at all times.  In the event of an emergency, please call your veterinarian. If it is not your animal, all exhibitors should have emergency contact numbers listed on the bulletin board to call.  Do not administer medication/feed or water to another person’s animal.

26.  Parents and students must attend a visit with the Advisor prior to moving projects into facility to review rules and regulations.  The Ag Farm contract must be signed by both student and parent. All fees must be paid prior to move-in as well...

27.  Any evicted project must be removed within three days of notification or the animal will become the property of the FFA chapter and sold at auction. The evicted student may not be allowed access for future projects.

28.  The facility may be monitored by video surveillance at any time and viewed by the advisors.

29.  Each student will be responsible for providing personal locks for their individual feed/tack storage rooms and gates to their stalls.  You must provide the advisors keys for both of these locks prior to move-in or the Advisors may cut the lock if necessary.

30. In the event, you have to go out of town or have someone other than your parents or siblings (brother/sister) feed your animal please do your best to notify one of the Ag teachers.

31. A barn cleaning date will be posted monthly for the center isles, arena wash rack and other general use areas.  You will be allowed to miss one barn cleaning day during your feed program. All others must be attended or prior arrangements made with the advisors.  Each member will be given a weekly schedule in which they are responsible for the general areas and bathroom.

32.  Individual stalls and feed bunk areas must be kept clean daily.  All manure will be placed in the dumpster outside.  Wheelbarrows must be cleaned out and returned to the storage area. You are responsible for the area in front of your stall and feed bunk as well.  Feed must be kept in a closed container for pest control measures.

33.  You must provide your own manure rake. DO NOT DUMP MANURE AT THE END OF THE BARN or in the Yard around the barn.  Place manure and shavings in the dumpster.

34.  Feed /hay/water troughs will be provided by the student.

35. Hay bags are not permitted in stalls.

36. Fans and/or outside panels must be pre-approved by the advisors.  No cords shall be left in the alley for animals to be tangled up with. Fan cords may NOT be left hanging where animals may chew on them. They will and could be electrocuted.

37. Feeders for lambs and goats must be hanging type.

38.  If the stall has automatic waterers previously installed they may be used by the student’s projects but it is the responsibility of the student to maintain it.  Any additional automatic waterers must be pre-approved by advisors. The chapter is not responsible for providing automatic waterers for the stalls or flooded stalls due to waterers.

38.  All students must be a member in good standing with the Texas FFA and currently enrolled in a POTH ISD Agriculture class or be a Junior member of Poth FFA. All projects kept in the school facility must be entered as FFA projects at all shows.  If a student is not enrolled in an Ag class the animal stall will be released and the animal must be removed from the facility within two weeks of notice from Advisors. In the event that the student is applying for barn admission during the summer months he/she must enroll in the upcoming fall semester. The HS counselor may submit a written notice of the student’s enrollment into the upcoming semester.

39.  If a brother or sister of a HS FFA member that meets qualifications for barn admission, wishes to maintain a family tagged livestock project he/she must have paid their dues and be on the Junior roster of Poth FFA may occupy a personal stall. Remember, the fee is for one animal. If two animals are sharing a stall the fee is doubled.

40.   These facilities are for POTH ISD Agriculture students that do not have facilities to maintain livestock.

41. Animals must be attended/fed before and after school hours. Animals must be fed every day.

42. You may purchase outside panels for the animals run. But please have your material approved for stalls.

43. Remember, this facility is a privilege and if the student/parents cannot work cooperatively with POTH ISD &/or staff, the student will be given one verbal warning, one written warning and the third incident will result in the eviction of the livestock project. No further stalls shall be rented.

NOTE:

Ag Teachers can assist in the transportation of the animals at sanctioned shows listed in the handbook. Parents/students must stay in contact with advisors as of the needs to weigh, oversee or transport animals for the sanctioned shows. We have a great community of support that offer to help us weight and transport projects during the year. We can assist you, just keep in touch. We have a growing program and are blessed. Help us to continue to be here for the kids and to help each other with a positive influence.

**RETURN THIS PAGE WITH STALL FEE & SIGNED IF YOU WILL BE REQUESTING A STALL SPACE**

     **Fee Schedule:**

**Breeding cattle (per 12 months)                 $ 150.00**

**Steers/ heifers    (Per head/per feeding period)      $ 100.00**

**Sheep/Goat                (Per head/per feeding period)      $ 50.00**

**Swine (Per head/per feeding period) $50.00**

**YOU WILL TURN IN 2 CHECKS**

**A check for the amount of the stall fee for the species you are keeping at the Ag Barn must be turned in with this form (made out to Poth FFA).**

**A 50.00 deposit check (undated and made out to Poth FFA) must be turned in with this signed form.**

**The deposit check will be destroyed if the animal stall and tack room are cleaned within 10 days after the animals targeted sale date and/or end of contract, whichever comes first. If the stall and locker is not cleaned in the 10-day period, the check will be deposited and you will lose your deposit.**

The Agri-Science Department, Agriculture Science Teachers, FFA chapter, POTH ISD, or teachers are not responsible for any loss or damage to any person, property, or livestock, which may occur on the project center.  **Students and parents assume all risks and should consider insurance policies which cover animal projects and other property.**

In the event of an emergency/evacuation the owner is responsible for the animal’s welfare.

The Ag teachers reserve the right to make decisions concerning the project center rules, projects, assigned stalls & barn in the best interest /residents/livestock at any time. These rules will be accessed, reviewed and amended by the FFA Advisors as needed.

**Students Name:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Stall #\_\_\_\_\_\_\_\_**

I have read, understand, and will abide by the Facility Rules.

I understand I am responsible for the actions of those I allow to enter the facility with me.

I will maintain the general use areas (center aisle, dumpster area, wash rack, storage area, arena and bathroom) on a weekly rotational basis by signing up on the calendar.

I will maintain a positive and cooperative working attitude with Ag Teachers and other barn members at all times.

I understand that at certain times my Advisors will ask me to do a total cleaning of the tack room and stall area as well as a workday if needed around the facility.

Please circle one    YES     or NO

 Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date fee is received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date schedule begins for project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fee schedule ends on:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**POTH FFA Junior Membership**

Poth Junior FFA Membership shall be permitted to children that enrolled in POTH ISD up to their incoming 8th grade year at POTH ISD.

**Parents must be a paid member of the Poth FFA Booster Club** and be paid in full of each year and submit the records needed for the State FFA office prior to Dec 1st.

* Exhibition of Major Show livestock and poultry requires 4H or Jr Membership (and to be in the 3rd grade or 9 years of age or HS FFA membership prior to December 1st of the current year thru their local FFA Chapter.
* Membership will be permitted by the Local FFA Advisors in accordance with the guidelines of our POTH ISD school policies and FFA Handbook.
* Parents and junior members will follow all guidelines/rules required by HS FFA members in the exhibition of livestock.
* Parents will be responsible for the transportation and overseeing of all livestock projects.
* Parents will maintain contact with the FFA Advisors and Poth FFA booster club for livestock and poultry entries and deadlines.
* Parents should stay current with their email address on the FFA Chapter email out.
* Parents/exhibitors should stay current with their show rules and deadlines.
* Because Junior FFA members are not in the high school agriculture classes and Advisors do not have daily access to the Jr members, Parents/Jr members should be attentive to all show rules and information.
* Ag Teachers are advisors to the students only.

SHOOTING SPORTS OR AG CLAYS PROGRAM

State Ag Clays Shoot held in June at the

National Shooting Sports Complex in San Antonio, TX.

This program introduces Clay Target Shooting, also known as Ag Clays, to students who participate in Wildlife, Fisheries, and Ecology Management curriculum. It is designed to enhance the Ecology Management portion of this course by developing personal skills that may be carried on throughout a lifetime of enjoyment of the outdoors. This curriculum has specific extracurricular time and this shooting activity may apply as part of that time spent in the field.

Amateur Trap Association Rules will apply during shoot. AG Clays Rules Summary will be followed. Refer to the

Texas Ag Science - Clay Target Shooting rules for more details at

https://tpwd.texas.gov/education/hunter-education/shooting-sports-opportunities/AG-science-381

Any student who participates in the POTH FFA Shooting Sports/Ag Clays Program, their parents and/or guardian is required to read, understand and sign this document before a Notary Public.

The student and Parent understand that:

Poth FFA Advisors and the leaders approved by POTH ISD policy and the principal are hereby referred to as Poth FFA Shooting Team Leadership. The adult leaders shall be appointed by the Advisors and approved by the HS principal.

Due to the nature of this team, a parent &/or guardian must attend a meeting held prior to the shoot off turn in a notarized release form before the first scheduled practice or shoot of the sanctioned year.

Students must be a current FFA member in good standing to be able to practice with the Shooting Team Leadership.  Team members may practice at other facilities at any time as their parents approve.

The shooting team members & leadership will operate under the POTH ISD code of conduct and the FFA student handbook. Parents and students must follow all POTH ISD school policy while acting as a Poth FFA member and parent. Any safety violations, use of alcohol, tobacco, misconduct or foul language by the student or parent on the field or in any public area attended by the Poth FFA team may result in a review by the Advisors, team leadership and HS principal for review and possible removal from the team or the parent being banned from future FFA activities. The FFA Advisors withhold the authority to maintain the status of the Poth FFA Shooting Sports/Ag Clays program. The team status will be reviewed by the Advisors and approved or denied as a Poth FFA team yearly as is with every FFA team.

The Poth ISD/FFA chapter will sanction the 381 Ag Clays as an FFA Chapter event.

The following will be adhered to:

The students that banner as a team or as an individual in High Overall All in State Ag Clays 381 will qualify for a Poth FFA Letter jacket if they are in good standing with POTH ISD and Texas FFA. (meaning paid their dues and completed their AET for the year.)

Advisors will post a meeting in the spring on the FFA Calendar and website of any official FFA practice shoots prior to the 381 State Shoot. Rules will be covered, and forms taken at that time.

There will be a shoot off in April/May to qualify for the 381 Ag Clays set up by the Advisors.

There will be 2 shoot offs one for Sporting Clays and one for Trap.

Those who shoot the highest will qualify to make the team. In the case of a tie a 2nd shoot off will determine who makes the team out of those that tied.  This shoot off will be supervised by the high school agriculture science/FFA instructors and our approved POTH ISD volunteer team leadership.

Two divisions

Ag Clays State Sporting Clays Event

The mixed team 2 males-2 females will be:

Male 2 top shooters

Female 2 top shooters

Ag Clays State Trap Event

The mixed team 2 males-2 females will be:

Male 2 top shooters

Female 2 top shooters

POTH ISD, Agriculture Science Department, FFA Advisors and/or POTH ISD approved parent volunteers will not be held responsible for accidents, lost or stolen property.

As is with other SAE’s, students will be allowed to attend the POTH ISD sanctioned AG Clays 381 shoot with their parents and an FFA Advisor. But all other shoots will be on the student’s time and dime, as well as practices and equipment. Any official FFA practice shoots prior to the 381 State Shoot will be posted by the Advisors on the FFA Calendar.

Students must secure and transport their own firearms, shells and practice equipment. Firearms cannot be transported in school vehicles. No firearms are allowed on school property.

Any equipment acquired by the Poth FFA Shooting team is property of the Poth FFA Chapter. In the event the Shooting is disbanded the equipment will continue to be the property of Poth FFA. Equipment will not be loaned out or allowed access to without Shooting Team leadership present. This is a safety issue and will be adhered to at all times. Just as with livestock team awards the chapter is the owner/manager of all equipment awarded as a Poth FFA Team. Any awards won as an individual will be awarded to the individual. If the shooter meets the requirements listed in the Poth FFA handbook under letter jackets they are responsible for advising the Advisors/Ag Teachers. See the letter jacket information in this handbook for eligibility to qualify for a letter jacket

**POTH FFA SHOOTING SPORTS PROGRAM**

**In order for a student to participate in the Poth FFA Shooting Sports Program,**

**both parent and member must understand and sign this document before a Notary Public.**

**The student AND Parent understand that:**

 1). Participant must be an **active Member** in the **Poth FFA Chapter**. This is to include attending at least

 2). Participant will pay for his/her **shoot fees**.

 3). Participant will adhere to all shooting range rules.

 4). All scheduled practices will be under adult supervision.

 5). Participant **MUST** make **85%** of scheduled practices in order to be **considered**

 for State Competition.

 6). Must attend **ALL** of the Shooter Meetings.

 7). **ONCE A SHOOTING TEAM MEMBER IS REMOVED FROM THE POTH FFA SHOOTING SPORTS PROGRAM, FOR WHAT EVER REASON, HE/SHE IS NOT ELIGIBLE TO RETURN.**

 8). **SHOOTING TEAM MEMBERS MUST COMPLETE AND SUBMIT A SOCIAL**

 **MEDIA CONTRACT IN ORDER TO PARTICIPATE IN THE**

 **Poth FFA SHOOTING SPORTS PROGRAM.**

9). Participant will provide his/her own firearm, ammo, hearing protection and shooting glasses.

10). Shooting glasses and hearing protection will be **required** at all shooting events & practices.

11). **Participant will, under no circumstances, bring to school, firearm or any type of ammo.**

 **Violation of this rule will terminate participant in program. School discipline will**

 **also apply.**

12). **Participant must not have any Penal Code Violations or Game/Fish Law violations**.

 **Names of participants will be submitted for a background ck through the local law**

 **enforcement agency. Law enforcement will not divulge specifics, but will determine**

 **on a “Yes” or “No” basis as to the eligibility of a student’s participation in the**

 **Poth FFA Shooting Sports Program. Participants will also submit his/her**

 **name into the PISD Drug Test program, as the Poth Shooting Sports**

 **Program is an extracurricular program, and firearms and their safety are paramount.**

13). Participant **will** assist in any and all fundraising events held by Poth FFA or its booster clubs.

15). Participant must have **passed** the **Texas Hunter Education Course**.

 **Shooter will provide a copy of Hunter Safety Course Certification to Mr. Mangum.**

16). **Participant MUST retain Scholastic eligibility at all times.**

17). Since the Poth FFA Clay Program is a school activity, participant will follow

 all Rules and Code of Conduct. Access to such documents are posted on the Poth website.

18). **Should a participant be involved in a shooting accident while at a scheduled**

 **practice or in competition, the sponsor, land owner, Gun Club, Poth FFA,**

 **and Poth ISD will be held harmless.**

19). Parent will provide a student medical release form, that will be kept on file, in the

 event Medical attention is needed and parent cannot be contacted. **\*\*See attachment.**

**20). Parent MUST accompany student to the State Competition, as well as the SALE**

 **and HLSR shooting contests. There are no exceptions to this rule.**

**STUDENT EMERGENCY CONTACT INFORMATION**

**POTH FFA SHOOTING SPORTS**

**=======================================**

Shooter Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age:\_\_\_\_\_\_\_\_ Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street City Zip

Shooter DOB:\_\_\_\_\_\_\_\_\_\_\_\_Grade:\_\_\_\_\_\_\_\_ T-shirt size:\_\_\_\_\_\_\_\_\_\_

Shooter Cell number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First

Parent Guardian Cell Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First

Parent Guardian Cell Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Person to contact if parent/guardian is unavailable:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name Relationship Phone

Name of Person to contact if parent/guardian is unavailable:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name Relationship Phone

**MEDICAL AUTHORIZATION FORM**

**POTH FFA SHOOTING SPORTS**

Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Home Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age:\_\_\_\_\_\_\_\_ Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street City Zip

Parent/Guardian Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First

Father’s Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Family Physician:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name of Person to contact if parent/guardian is unavailable:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name Relationship Phone

List any medication student is currently taking:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List any know medical problems or allergies:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Medical**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Insurance Company Name Name of Insured**

**Information \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Policy Number Group Number**

“In case of serious illness or accident, I request the activity sponsor contact me. If I cannot be reached, I herewith authorize contact of the physician indicated above. If it is not possible to contact the physician, I authorize the teacher/advisor to arrange for all necessary medical services for said child on my behalf.”

 **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Parent/Guardian Date**

**FFA AG CLAYS 381 PROGRAM**

I, the undersigned parent or guardian of participant, do hereby acknowledge that I am aware of the rules and regulations of the Poth FFA Shooting Team/Ag Clays Program and rules at the Range.  I also understand that my son/daughter must abide by the rules and regulations of the FFA Shooting Team/Ag Clays Program and Range. I understand that my son/daughter will be subject to a background check to determine Parks and Wildlife Code Violations and Penal Code Violations.  I also understand that these records will not be public knowledge but may eliminate a participant from the program for such law violations. As a parent I understand that alcohol, drugs, foul language or poor sportsmanship will not be tolerated by POTH ISD. Any such behavior may result in immediate removal from involvement in any Poth FFA sanctioned activity.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 FFA Member Signature                      Date                          Printed Name

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Parent Signature                                       Date       PrintedName

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Relationship to Minor

Sworn to and subscribed before me this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_

Notary Public:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notary Stamp:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                                                                             Date of Expiration

I certify that the above Parent/Guardian appeared before me and that they and the participant have been informed of the Rules and Regulations and the consequences for any violation.

  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_         \_\_\_\_\_\_\_\_\_\_\_\_\_       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 FFA Advisor                                  Date         Printed Name

**BY SIGNING FFA HANDBOOK SIGNATURE FORM, I/MY PARENT ACKNOWLEDGE THE ABOVE SHOOTING REGULATIONS FOR Poth ISD/FFA as well as will turn in the**

**notarized form above.**

**Chapter FFA Officer Guidelines**

Section A:    The officers of the chapter shall be as follows:  President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, Chaplain, Historian and Parliamentarian. The executive committee shall make revisions to the officer positions as needed by the chapter in the year of service to be held. The advisor shall be the teachers of Agricultural Science in the school where the chapter is located.  Officers shall perform the usual duties of the respective officers as listed in the Official FFA Manual and the Poth FFA Handbook.

Section B:    Officers shall be elected annually.  The Officer team may choose by a vote of the FFA Executive Committee to select their own officer positions other than that of President and Vice-President. Otherwise the officers will be determined by the rank in which they fall in order of the process of the system.

Section C:    The officers and advisors of the chapter together with the chairmen in charge of the major sections of the annual program of activities shall constitute the Chapter Executive Committee. The Executive Committee shall have full power to act as necessary for the Chapter in accordance with actions taken at chapter meetings and various regulations or by-laws adopted from time to time.

Section D:    Honorary members shall not vote nor shall they hold any office in the chapter except that of advisor.

Section E:    Chapter officers must hold the degree of the Chapter Farmer or higher and have satisfactory scholastic standing and a commendable citizenship and conduct record. The President and Vice-President must be a Jr or Sr the years they serve the position.

* All officer candidates are to know and agree to abide by the FFA Code of Ethics.
* All officer candidates are to have knowledge of The Mission and Strategies of the FFA Organization.
* All officer candidates are to have commendable citizenship and conduct records. A candidate must have not been retained in the school guidance system during his or her high school term for drug use or handling.

All officer candidates who have offences resulting DAEP due to fighting, firearms, or alcohol will not be eligible to run for office the current school year.

* All officer candidates must pay their official FFA dues.

**Officer candidates shall meet the following respective scholastic requirements:**

* Chapter officer candidates must have an average of "B" or better in past Agricultural Science courses and have an overall average of "C" or better in courses taken the six weeks immediately preceding officer elections.
* All officer candidates are to have a sincere desire to carry out the duties of the office to which they are elected.
* All officers must agree to abide by the FFA Officer Rules as created each year by the Chapter Executive Committee and sign a statement agreeing to abide by them.
* Officers are to carry out their duties as outlined in the official FFA Manual and as assigned by the President and approved by the Advisors.

Section F.   Chapter Officers Duties

Chapter officers serve a vital function in the FFA organization. By taking a major leadership role, these students grow from the experience and benefit the chapter. It should be the officers' goal to lead by example and encourage other members to participate in chapter activities.

**The following are general duties expected of all officers.**

* A commitment to a genuine desire to be a part of a leadership team.
* A willingness to accept responsibility.
* A sincere desire to work with all chapter members in meeting their personal and chapter goals.
* A commitment to lead by example.
* A knowledge and understanding of the chapter, state and national FFA constitutions and bylaws.
* A working knowledge of parliamentary procedure.
* An ability to memorize their parts in the official ceremonies.
* The number one priority and focus as a chapter officer is to serve the needs of the members of your chapter.
* Learn how to effectively win friends and influence those with differing viewpoints.
* Each officer strives aggressively to achieve and maintain academic success.
* **NEVER**… tell members or friends how important **YOU** are!
* **NEVER**… use the word “I” or allow your individual ego to interfere with the functioning of the team.
* Be on time for all events/meetings. Give 24-hour notice to all officers and ag teachers if you cannot attend.
* Keep all activities and dates current on a personal calendar.
* Attend all officer and chapter meetings with no hesitation. Including officer retreat.
* Communicate with advisors, officers, parents and members on a regular basis.
* Step away from cliques, get to know all the members.
* Be the first to arrive and the last to leave all events.
* Keep all social media and technology clean and age appropriate.
* Refrain from inappropriate age activities and social gatherings that could question legal matters.
* Provide and receive constructive criticism.
* Always conduct yourself in a dignified and professional manner.
* Step out of your comfort zone.
* Participate on teams, contests, and events on a regular basis. A minimum standard will be set for each officer team.
* Always communicate a positive attitude about wearing proper official dress.
* Wear appropriate clothing to all events when not wearing official dress.
* Always be courteous and respectful to all members and advisors 100% of the time.
* Be discreet! Keep our business within the group. Communication is key… to air likes, dislikes, and other issues.
* **DO NOT BE AFRAID OF THE POSSIBILITY OF FAILURE OR SUCCESS!**
* When you need help… ask for it!
* **NEVER** wait until the last minute to complete your assignments.
* Give 100% effort!
* Be enthusiastic at all times. (You never know who is watching!)
* Learn how to be an effective leader and still have fun.
* Maintain a 90% attendance record according to the school district policy.
* Maintain a passing grade eligibility.
* Create a fun environment to encourage members to be active in the program.
* **Remember:** “The task ahead of you is never as great as the power behind you!”

**Specific Duties for Each Office:**

Each officer is responsible for one monthly news post of dates and FFA highlights and one monthly news article submitted to the paper and web for FFA Highlights.

**President**

* Preside over meetings according to accepted rules of parliamentary procedure.
* Appoint committees and serve on them as an ex-officio (non-voting) member.
* Coordinate the activities of the chapter and evaluate the progress of each division of the Program of Activities with Advisors.
* Represent the chapter in public relations and official functions.
* Maintain an acceptable SAE as a model to others
* Put together the chapter’s Program of Activities with the assistance of other officers.
* Attend all leadership workshops
* Support fellow officers and members.
* Portray a positive image of the FFA and serve as a positive role model.
* Prepare banquet script
* Serve as official representative of chapter
* FFA is a major priority.
* The responsibilities of each officer is theirs.

**Vice President**

* Assume all duties of the president if necessary.
* Work closely with the president and advisors to assess progress toward meeting chapter goals.
* Establish and maintain a chapter resource file.
* Oversees the FFA Web Page with Advisor and Historian.
* Maintain an acceptable SAE as a model to others
* Attend all leadership activities
* Put together chapter’s Program of Activities along with other officers
* Co-chair a committee
* Support fellow officers and members
* Serve as a positive role model
* Maintain the points list
* Oversee the planning of the chapter’s annual Spring Banquet.
* Prepare and post agenda a week before FFA meeting on the FFA bulletin board and in the office window.
* Maintain the FFA bulletin board
* Assist with the FFA Quiz Bowl Team preparation.
* Assist with FFA website maintenance.
* Make FFA a priority.

**Secretary**

* Prepare and present the minutes of each chapter meeting.
* Place all committee reports in the designated area in the Official FFA Chapter Secretary's Book.
* Be responsible for chapter correspondence.
* Maintain member attendance and activity records
* Assists the Reporter to keep the Program of Activities wall chart up-to-date.
* Maintain an acceptable SAE as a model for others.
* Assist with chapter’s Program of Activities.
* Co-chair a committee
* Support fellow officers and members
* Serve as a positive role model
* Post announcements regarding all FFA activities on the FFA board in the office
* Issue membership cards
* Make FFA a priority

**Have on hand for each meeting:**

a) Official FFA Chapter Secretary's Book including minutes of the previous meeting.

b) Copy of the Program of Activities including all standing and special

 committees.

           c) Official FFA Manual and Student Handbook.

           d) Copies of the chapter constitution and bylaws.

**Treasurer**

* Receive, record and deposit FFA funds and issue receipts.
* Present monthly treasurer's reports at chapter meetings and file with secretary.
* Works with Advisors to collect dues and special assessments.
* Maintain a neat and accurate Official FFA Chapter Treasurer's Book.
* Prepare and submit the membership roster and dues to the National FFA Organization in cooperation with the secretary.
* Serve as chairperson of the earnings and savings committee.
* Maintain an acceptable SAE as a model to others
* Assist with the chapter’s Program of Activities
* Attend all leadership workshops
* Support fellow officers and members
* Serve as a positive role model
* Provide the Secretary with an accurate account of FFA members paying dues
* Correspond with Jennifer to check the book balances
* Attend immediately to all chapter bills and money deposits
* Make FFA a priority

**Reporter**

* Send articles to school publication of chapter events and a copy to FFA New Horizons publications.
* Submits announcements to school monitor and website
* Maintains the FFA Chapter Calendar in the office.
* Maintain acceptable SAE as a model to others
* Assist with chapter’s Program of Activities
* Attend all leadership workshops
* Co-chair a committee
* Support fellow officers and members
* Serve as a positive role model
* Be responsible for keeping (in the advisor’s office) the FFA camera using it to take quality photos throughout the year. Alert advisors when film and battery supplies are running low.
* Make FFA a priority

**Sentinel**

* Assist the president in maintaining order.
* Keep the meeting room, chapter equipment and supplies in proper condition.
* Welcome guests and visitors.
* Keep the meeting room comfortable.
* Take charge of candidates for degree ceremonies.
* Assist with special features and refreshments.
* Maintain an acceptable SAE as a model to others
* Assist with chapter’s Program of Activities
* Attend all leadership workshops
* Co-chair a committee
* Support fellow officers and members
* Serve as a positive role model
* Organize chapter recreational activities
* Make FFA a priority

**Parliamentarian**

* Maintain an acceptable SAE as a model to others
* Assist with chapter’s Program of Activities
* Attend all leadership workshops
* Co-chair a committee
* Support fellow officers and members
* Serve as a positive role model
* Make FFA a priority

 **Opening ceremonies for Parliamentarian:**

Vice President: The Parliamentarian?

Parliamentarian: Here by a copy of Grays Parliamentary Rules.

Vice President: What are your duties?

Parliamentarian: It is my obligation to know and share information about parliamentary law and assist members in proper meeting procedure and etiquette so that we can accomplish the business of the chapter. I assure that every member will be heard and that the majority will prevail.

**Historian:**

* Tradition and history are a source of pride for our organization. It is my duty to maintain a record of chapter achievements and promote excellence through high lighting activities, events and accomplishments so that our chapter membership is motivated by our past successes and looks to future achievements.
* I keep a record of the past and present activities of the chapter and its members.
* I organize the chapter scrapbook and serve as a reference on chapter history.
* Maintain good records of chapter accomplishments.
* Maintain an acceptable SAE as a model for others
* Assist with chapter’s Program of Activities
* Attend all leadership workshops
* Co-chair a committee
* Support fellow officers and members
* Serve as a positive role model
* Be responsible for keeping the FFA camera using it to take quality photos throughout the year. Alert advisors when film and battery are running low
* Maintain chapter’s scrapbook
* Make FFA a priority

**Opening Ceremonies for Historian:**

Vice President: The Historian

Historian: Stationed at the chapter scrapbook.

Vice President: What are your duties?

Historian: I keep a record of the past and present activities of the chapter and its members. I organize the chapter scrapbook and website and serve as a reference on chapter history. A good record of chapter accomplishments can be a credit to the chapter.

**Chaplain:**

* Maintain an acceptable SAE as a model for others
* Assist with chapter’s Program of Activities
* Attend all leadership workshops
* Co-chair a committee
* Support fellow members and officers
* Serve as a positive role model
* Say the prayer at banquet and other important FFA events
* Make FFA a priority

**Opening Ceremonies for Chaplain:**

Vice President: The Chaplain

Chaplain: The Bible has served mankind for many years. We have in our motto living to serve. May we use the Bible to guide both our faith and service to our fellow man.

**IV.    TERM OF OFFICE**

A.    The terms of office shall be for one year, ending after the newly elected officers are installed.

**V.    Poth FFA Officer Contract**

**Attendance**

Attendance at all FFA functions is mandatory unless permission is granted prior to the function by the advisors prior to the activity.

**FFA Meetings**

 No FFA chapter or officer meeting may be missed unless approved by advisors for family emergency or other extenuating circumstances approved by advisors prior to the event.

The consequence for missing a FFA meeting without approval results in a meeting with the advisors to discuss possible resignation of FFA office.

**FFA Functions**

No more than 2 FFA functions may be missed without the approval of Advisors prior to the absence.

**The following are considered approved exceptions:**  stock shows, camps, family events, major tests, athletic games, funerals, and graduations. Advisors will always work with the student in the event that a higher level of competition interferes with the FFA event missed. The student should discuss the exception or missed event prior to the missed date.

The consequence for missing a function without prior approval is a meeting with advisors and officers to discuss possible resignation of FFA office.

**FFA Banquet**

Officers must attend the FFA Banquet rehearsals to prepare for the banquet. If missed without prior notification to the Advisors (only for emergencies) the individual officer’s positions in Opening & Closing Ceremonies and any parts requiring speaking and placement in the banquet script will be replaced by another member/officer chosen by the FFA Advisors.

Banquet must be attended in Official Dress.

Current and Incoming FFA Officers are required to stay after the banquet and clean up the facility.

**Officer Duties- All duties of office must be fulfilled.**

Notification by the officer team and advisors for noncompliance of duties will occur.

**The consequences for not fulfilling duties are as follows in order:**

* 1. The first step is a meeting with officers and advisors to give encouragement.
	2. The second step is written notification to the officer that is deemed to be not fulfilling officer duties and a reduction in officer duties.
	3. The third step is a meeting with the advisors to discuss possible resignation.

**Violations**

Any violation of the FFA and Agri-science Department Code of Conduct established in the FFA Handbook could lead to officer removal.

**Conduct**

Inappropriate or negative remarks, foul language or sexual references that are inappropriate on the school campus either through social networking, texting, personal or another social media about the FFA, members, advisors or others involved in the FFA will not be tolerated.

The advisors & principal will make the ultimate decision in determining whether what has been said talks negatively of the FFA, others or themselves.

The consequences of such detrimental or negative actions are as follows:

* 1. The first step is a meeting with the officers and advisors to give encouragement to the respective officer.
	2. The second step is written notification.
	3. The third step is a meeting with the advisors to discuss possible resignation.

**V.    REMOVAL FROM OFFICE**

    A.    Officers may be removed from office for failing to meet the qualifications stated in the constitution.

    B.    Officers must meet the same qualifications for holding office the second school semester as they did when elected; otherwise their term of office will expire.

    C.    Officers may not have served in the school guidance ISS center more than one term during current school year.

    D.    Officers must attend all functions of the Chapter, cooperative activities, conventions, elections, community activities and all others listed on the official chapter calendar posted in the Agriculture Department Office. If an officer may be unable to attend he or she must speak to an Advisor prior to the absence. The second absence will constitute a written warning and the third absence will be brought before the executive committee for dismissal review.

    F.    An officer must wear Official Dress unless otherwise allowed Official Chapter Shirt for meetings and functions representing the FFA Chapter.

    G.    Officers may be removed from office if on the second official meeting they cannot perform the official opening and closing ceremony without written or verbal crutches.

    H.    An officer will be entitled to a full and impartial review and hearing by the executive committee.  They may be temporarily or permanently dismissed from office. A decision will be based upon the facts.

VI.    **GENERAL PROVISIONS CONCERNING OFFICERS AND MEMBERS**

    A. Membership may be temporarily or permanently denied for failure to abide by the code of Ethics.

VII. **OFFICIAL FFA CLOTHING AND ACCESSORIES**

A.    Each individual member takes upon themselves the responsibility of wearing official clothing and accessories with dignity and pride so as not to reflect any bad criticism upon themself, the school, the FFA Organization, or the Local chapter.

VIII.    **OFFICIAL FFA AND SCHOOL EQUIPMENT**

All members will show pride in the FFA Organization in his/her school by properly caring for and using the facility, its equipment, and official paraphernalia in a proper, dignified manner.

 By signing the FFA Handbook officers agree to the guidelines.

**Officer Agreement**

As an officer, I agree to abide by the Poth FFA Officer Contract and if I fail to follow this officer contract, I am willing to accept these consequences.

I have read the officer duties and responsibilities and will abide by them. (posted on the FFA Web site)

I will keep up with chapter activities and be responsible for dates and responsibilities.

IT IS MY RESPONISBILITY TO KEEP UP WITH MEETINGS, DATES AND ACTIVITES I AM NEEDED TO ATTEND TO. I WILL KEEP UP WITH THE CHAPTER CALENDAR IN THE OFFICE. I WILL NOT NEGLECT MY OFFICIAL DUTIES OR LAY BLAME FOR MY NEGLECT ON OTHERS. Advisors will always work with FFA members in the event that a higher level of competition/activity interferes with the FFA event missed. The student should discuss the exception or missed event prior to the missed date.

I am aware that a chapter calendar is kept up to date in the Ag office and will routinely check it for notices.

It is my responsibility to make contact with my Advisors weekly for assistance to my fellow FFA members, chapter and Advisors. I will encourage others to work with a positive and service minded attitude at all times, as well as with myself.

Join our Parent support group!

Parent Involvement:

    The Poth FFA booster club is supported by a very active parents, former students, and community members.  Without the help of these dedicated individuals, our chapter would not be what it is today. We encourage all parents to become active in our adult education/agriculture support organization. It will keep you and your student more informed of chapter opportunities.

Poth FFA booster club

We meet the 1st Monday of every month at the

High School Agriculture Department @ 7:00pm.

Contact:    Byron Pfeifer @ (830)-391-1546

Acknowledgement Form

Agri-Science Course Grades for SAE’s

THE AET system will be maintained online unless a printed version is requested

Every student has access and will know their log in information.

Parents may also view online at [http://www.THEAET.com](http://www.theaet.com/) ask your child for their personal log in information

========================================================================

I have read and understand the above requirements in this document for the SAE and AET and that my child/I the student must complete:

* SAE Hours: a minimum of 10 hours journaled (with a max of 5 hours in one journal entry at a time/day) of the SAE Project/semester. Multiple SAEs may be required if necessary. This SAE will count as a daily grade weekly and a 6 weeks test grade.
* Students will also be keeping a journal of inside class hours of instruction which will be a min of 75/semester

The Complete Record Book, which is a combination of SAE, class journals, resume, objective, plans, documentation, and profile information will count as the final exam for this class with 75 hours/semester of combined SAE hours and 10 hours/semester of class journals.

I understand that failure to complete this project and enter it online will make it difficult to pass the class. Furthermore, I understand that record books cannot be turned in late.

By signing the Poth FFA Handbook my child/I acknowledge that this SAE/AET grading policy will be a major part of the Agriculture Course Grade.

**How to ensure you will get all of the information about my student’s classes and the FFA.**

**Go to the website**[**https://poth.ffanow.org/**](https://poth.ffanow.org/)

**Fill out the information and you will be put on the email list for the Poth FFA department.  If you choose not to do this you may miss some important emails. If you join and no longer want to receive these emails just send an email and we will remove you from the email list.**

**Eligibility Policy**

The Poth Independent School District, by state law, must adhere to the “No-Pass, No-Play” policy of the Texas Education Agency.  This policy states that all students participating in extracurricular activities must be passing all courses. **Students who fail any subject for the six weeks will be ineligible for a period of three (3) weeks.**  Students may not participate in competition (livestock shows are included) during the three-week period following the failing grade, but they are allowed to continue to practice and be part of other activities.  At the end of the three weeks, a grade check will be done in order to determine if the ineligible student is passing. If the student is passing after the third week then the student becomes eligible for participation in competition after the fourth week (there is a one-week grace period).  If the student is still failing at the end of the three weeks, then the student will remain ineligible until the end of the next three weeks or the next grading period.

It is important to note that the semester grade has no bearing on eligibility.

One other important thing to note is that a grade of “incomplete” renders a student ineligible until it is changed to a passing grade.  Students must clear incomplete grades before the end of the five (5) school days grace period following the end of the six weeks, or they are ineligible for the reminder of the following six weeks.

Students are encouraged to notify the Ag teachers as soon as possible if they suspect that a grade is below an acceptable level. It is sometimes possible to offer suggestions and /or locate appropriate tutors from within the Ag program.  Remember, the Ag teachers cannot help once grades are posted.

**---------------------------------------------------------------**

**Re: Text Messages to Students**

During the course of the school year, it may be necessary for a sponsor/coach to text message your child’s personal cell phone to apprise him/her of important information and vice versa. Text messaging is an easy way to send and receive information fairly quickly. We would like to have your permission to use this form of communication during the scheduled events or activities that your child is participating in during the year.

As a rule, we have advised staff that all text messaging should occur between the hours of 7:00 a.m. and 7:00 p.m. However, there may be situations that require a school employee to text outside of that time frame. For instance, if students are scheduled to leave prior to 7:00 a.m. and there is a schedule change (i.e. rain delay or cancellation), a sponsor or coach would notify the student as soon as information becomes available even if it is before 7:00 a.m.

Should you ever be concerned about the nature of any text message, please contact the campus principal immediately.

-----------------------------------------------------------------------------------------------------------------

Please sign and return the signature form of this handbook to your child’s sponsor.

.

**Courses/lab/shop taught at PHS**

**Important for Class/Lab Instruction**

The High School website has the most current courses taught for the school year. This list may be revised at any time according to student needs.

By signing this yearly permission slip document, I allow my child to participate/work in any of the course labs and shop environment of PHS. I will work with my child to supply safety PSE attire.

All students will follow safety requirements at all times.

All students must wear safety glasses to enter the shop.

All students will maintain a calm and collected demeanor when working around livestock.

Student’s grades will reflect their behavior, work ethic, personal safety equipment daily and assignments given by the Advisors of POTH ISD Agriculture Department.

Any accidents should be reported to the Advisor immediately.

Safety in the Agriculture Department is our number one priority. Students working in the shop must wear approved safety glasses, closed toed shoes, long pants and other appropriate attire assigned. If the student cannot afford the required Personal Protective Equipment clothing, the student shall speak to the teacher in private within 2 weeks of the course beginning and we will help get the required clothing. After that 2 weeks, the student may be lose daily grades for every day they are not able to work in the lab/shop due to the lack of PPE.

Ag Mechanics program/lab/shop:

Small Engines

Agriculture Mechanics

Agriculture Facilities & Fabrication

**ACKNOWLEDGEMENT AND PERMISSION FORM FOLLOWS**

**FIELD TRIP & SCHOOL TRAVEL**

Club/Organization: \_Poth FFA\_\_\_\_\_\_\_

Sponsor: \_\_\_Clayton Mangum & Shannon Hamilton\_\_\_\_\_\_\_\_\_

The school is responsible for the control of student behavior while attending school or any school related activity on or off campus.  This responsibility carries with it the authority to administer punishment for misbehavior.

All policies, regulations, and rules approved by the POTH ISD Board of Trustees will apply on all school-sponsored activities on or off campus.

Students who participate in school-sponsored trips shall be required to ride transportation provided by the school to and from the event.  Exception may be made if the student’s parent or guardian requests in writing that the student be allowed to ride with the parent or an adult designated by the parent and presents the request for approval to the principal or sponsor.  The District shall not be liable for any injuries that occur to students riding in vehicles that are not provided by the school.

If, in the judgment of any representatives of the school, the above student needs immediate care and treatment as a result of any injury or sickness, I do hereby request, authorize, and consent to such care and treatment as may be given to said student by any physician, trainer, nurse, hospital, or school representative; and I do hereby agree to indemnify and save harmless the school and any school representative from any claim by any person whomsoever on account of such care and treatment of said student.

**RELEASE AND HOLD HARMLESS AGREEMENT**

The undersigned, being desirous of using POTH ISD/ FFA animal related and mechanical equipment, and facilities does hereby forever release “POTH ISD” and all their employees, students, volunteers from any and all cause and causes of action. This shall include personal injury, illness, death, property damage and liability of any kind arising out of use of “operator and volunteer” equipment, facilities, livestock and/or participation in outdoor recreation, handling of livestock and agriculture-related functions.

This release shall cover any and all injuries (fatal or non-fatal), all illness, and property damage, which might arise out of use of the “operator and student” equipment, facilities and livestock or participation in outdoor or class time use , recreation, and/or any and all animal-related functions.

The undersigned further agrees to hold harmless POTH ISD and its employees from any and all cost, charges, claims, demands and liabilities arising from the improper or negligent use of “operator” equipment, livestock or facilities. The undersigned agrees that he/she will exercise reasonable care in the use of all equipment, facilities and livestock and will return in the same condition in which it was received or used.

This form serves as parental permission for the current school year unless otherwise noted.

**RETURN THIS PAGE FILLED OUT**

      **EMERGENCY INFORMATION**

***Please Print***

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last            First            Middle

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***List two neighbors or nearby relative who will assume temporary care of your child if you cannot be reached.  Indicate relative or neighbor.***

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relative: \_\_\_\_\_\_\_\_

Neighbor: \_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relative: \_\_\_\_\_\_\_\_

Neighbor: \_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In case of accident or serious illness, I request the school to contact me. If the school is unable to contact me, I hereby authorize the school to call the physician indicated below and to follow his/her instructions.   If it is impossible to contact this physician, I authorize the school to make whatever arrangements seem necessary and treat my child as needed.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Physician’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hospital: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Insurance Policy Information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any known allergies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RETURN THIS PAGE SIGNED**

FOR ALL AG SCIENCE / FFA MEMBERS STUDENTS ENROLLED IN Poth AGRICULTURE DEPARTMENT CLASSES

Please view the Rulebook at www.poth.ffanow.org

 Travel Release & Acknowledgment Form

 Clayton Mangum & Shannon Hamilton

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    \_\_\_\_\_\_\_\_\_\_\_

 Student’s Name (please print)                       Date

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please go to the<https://poth.ffanow.org/> website and register yearly for email notifications of events:

The above named student has my permission to attend FFA/Agriculture field trips &/or class/shop/meats lab/greenhouse/school barn activities with the Poth Agriculture Department throughout the current school year.

We authorize the Advisors to publicize achievements/pictures of my child in School related activities on the official FFA web-site/FFA magazine, the Ag Experience Tracker-AET, in the classroom and social media.

We have read and understand the FFA guidelines-including livestock show rules/FFA, hold harmless agreement, that **every student must maintain an SAE and complete their AET record book & journals as a part of their grade in each agriculture course**, officer rules and will follow instructions of FFA Advisors.

I understand the guidelines set forth for text messaging my child and give any and all sponsors/coaches permission to notify my child of relevant information regarding the activities they are participating in during the school year

I also understand that my child may be handling livestock/animals and agree with the animal handling regulations and hold harmless agreement in this handbook.

We understand that all the rules and regulations as stated in the school handbook also apply at any school sponsored activity. We understand that the sponsor and chaperones have the right to search handbags or personal belongings for illegal items in order to protect the entire group.

**Students/Parents**

Register on our website for important FFA dates & information

IF YOU DO NOT REGISTER ON OUR WEBSITE YOU WILL NOT RECEIVE OFFICIAL FFA NOTICES to parents/members

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of parent or guardian

Signature of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home area code and telephone:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business area code and telephone:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact name and number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_